

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Physical Therapy Licensing and Disciplinary Board

Date: September 6, 2016
 Meeting Convened: 10:30 a.m.
 Meeting Adjourned: 1:45 p.m.
 Location: IDPR Chicago office
 Room 171 - B

Board Members Present: Tina Frank, Chairperson
 Kiran Desai, Public Member
 Louise Dolvig, Member
 Sandra Levi, Member
 Frances Wedge, Member

Board Members Absent: Ricardo Fernandez, Member
 Greg Monson, Member

Staff Present: Sandra Dunn, Manager, Health Services Section
 Nicole Roth, Legal Counsel
 Lou Mago, Business Prosecutions

Visitors Present: Colleen Flannery, IPTA

TOPIC	DISCUSSION	ACTION
Welcome and Introductions	The Board members and staff introduced themselves.	The members welcomed Nicole Roth, new Legal Counsel for the Board.
Department Updates	Ms. Dunn provided information on the renewal, application processing times and reminded the Board members that Ethics Training should be completed.	Approximately 62% of physical therapists have renewed their licenses as of September 2, 2017. Currently application processing time is 4 to 6 weeks. Ms. Flannery noted there are errors in the CE Insert document and some licensees have experienced problems with the online license print instructions.

<p>Approval of Minutes</p>	<p>The Board reviewed the open minutes from the December 1, 2015 Board meeting.</p>	<p>Subsequent to review, a correction was requested to the number of settings allowed for candidates receiving a score of less than 400. A Motion was made and seconded to approve the Minutes as corrected. (Desai/Levi). The Motion passed unanimously.</p>
<p>FY2017 Board Meeting Schedule</p>	<p>The following Board meeting schedule for FY2017 was presented: September 6, 2016 – C December 6, 2016 – S March 7, 2017 – S June 6, 2017 - S</p>	
<p>FSBPT Meeting Reports and Information</p>	<p>The members who attended the Board Member Training in June and Leadership Issues Forum in July provided information about the meetings.</p> <p>Chairperson Frank and Member Levi plan to attend the FSBPT Annual Meeting in November 2016.</p>	<p>Members Desai, Dolvig and Levi reported that the Board Member Training Meeting was excellent and they learned much about FSBPT technology and programs. Chairperson Frank also gained valuable information at the Leadership Issues Forum in preparation for the FSBPT Annual Meeting. It was noted that a representative from FSBPT would be available to come to a future Illinois Board meeting and provide information about FSBPT programs and services that are available to member boards.</p>

<p>Review of Prosecutions/Disciplinary Procedures</p>	<p>Mr. Lou Mago, DPR Business Prosecutions Attorney, provided information about the complaint process, types of discipline that may be imposed by the Department and the disciplinary process in general.</p>	<p>Mr. Mago provided handouts with flow carts outlining the informal and formal tracks for conferences, consent orders, administrative review, findings of fact, etc. The Board thanked Mr. Mago for the detailed information.</p>
<p>Status of Rules Changes</p>	<p>Rules changes are waiting for approval at the Governor’s office to file for First Notice.</p>	<p>The changes are primarily DPR “clean up” to remove obsolete language, reflect Sunset changes and allow applicants to apply for and take the NPTE examination no more than 120 days prior to graduation.</p>
<p>Remedial Training Requirements</p>	<p>Applicants who fail the NPTE examination three times are required to complete a three-month remedial training program prior to being approved to take the examination again. Individuals often have difficulty in arranging a site for the training, securing a supervisor and understanding the expectations of the remedial training experience.</p>	<p>Board member Wedge offered her assistance in reviewing the guidelines of remedial training programs and Ms. Flannery will provide information on similar requirements in other states.</p>
<p>Closed Session 1:10 p.m.</p> <p>Reconvened in Open Session 1:35 p.m.</p>	<p>A roll call was taken to go into Closed Session to review applications.</p>	<p>Subsequent to the roll call vote, the Board went into Closed Session.</p>

Adjournment		There being no other business to come before the Board, the meeting was adjourned at 1:45 p.m.
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