



**Illinois Department of Financial and Professional Regulation**  
**Division of Financial Institutions**

BRUCE RAUNER  
Governor

BRYAN A. SCHNEIDER  
Secretary

FRANCISCO MENCHACA  
Director  
Division of Financial Institutions

February 4, 2016

Dear Licensee,

This is an important notice regarding the Licensee Annual Report due March 1.

In an effort to improve services for each of our licensees, the Department has undertaken an initiative to streamline the Annual Report process. This information technology upgrade will provide greater efficiencies for licensees and the Department alike. The Department has been working on this project over the last few months and our preliminary test of the improved system is promising. Roll-out of the new system has been slightly delayed but is expected over the next couple of weeks.

The Department realizes that the delay in releasing the new Annual Report format may cause hardship on some licensees; therefore, the Department will be extending the due date of this year's Annual Report to **March 31, 2016**.

The Department will provide notification in the next couple of weeks to report that the system is "live" and will provide instructions on how to use the new system.

If you have any questions please contact us at (312) 814-5153 or at [FPR.Currency-Exchange@illinois.gov](mailto:FPR.Currency-Exchange@illinois.gov).

Please pass this Notice along to your accountants.

We thank you in advance for your patience.

Sincerely,

**Francisco Menchaca**  
**Director**