



# DESIGN Times

A quarterly publication from the Illinois Department of Financial and Professional Regulation, Division of Professional Regulation

ARCHITECTURE

LAND SURVEYING

PROFESSIONAL ENGINEERING

STRUCTURAL ENGINEERING

Illinois Department of Financial and Professional Regulation

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## File A Complaint and Help Protect the Public

The Division of Professional Regulation (DPR) is legislatively mandated to administer and enforce 59 separate legislative acts that regulate the conduct of many professions in Illinois.

Complaints against any individual or entity regulated by DPR may be filed by contacting the Complaint Intake Unit. The complaint may be submitted anonymously if desired. Once the department receives the complaint, it will be submitted to our Enforcement Unit for investigation and prosecution if determined to be warranted.

Disciplinary action resulting from any enforcement action varies by violation and severity and can include: **termination of license, revocation, suspension, probation, reprimand, and censure**. The license may also be ordered to remain in good standing. In addition, Illinois law allows for the imposition of fines up to **\$10,000 per offense** for any of the professions regulated by the Division. Following a final decision by the Director, the licensee has 35 days to make an appeal in circuit court under the Illinois Administrative Review Act. Investigations referred for criminal prosecution have also resulted in numerous criminal convictions.

However, even with the best investigative team and prosecuting attorneys, the most valuable asset the Division has against violations is you. You know your profession and we need your help in safeguarding public safety.

File a complaint here: [Online Complaint Form](#)

**Have Questions about the process?** Contact the Complaint Intake Unit at **312.814.6910**.

**Please note:** Pursuant to Illinois law (20 ILCS 2105/2105-117), all information collected by the Department during an examination or investigation of a licensee, registrant, or applicant is confidential and cannot be publicly disclosed. This includes complaints and any information collected during an investigation. Exceptions to this law exist only for law enforcement, other regulatory agencies with appropriate regulatory interest or a party presenting a lawful subpoena.

Let us know how we can serve you better by emailing your comments and suggestions to us at:

[FPR.DesignUnit@Illinois.gov](mailto:FPR.DesignUnit@Illinois.gov)

Sincerely,

**Kyle Lazell**

Design Licensing Manager // Board Liaison

# Email Address Change

In our continuing effort to provide the most effective and efficient methods for you to communicate with our office, we have implemented a new email address that more clearly defines who the sender/recipient is, which we hope will alleviate confusion with whom the individual is communicating with.

The new email address used for all communications pertaining to the design professions is [FPR.DesignUnit@Illinois.gov](mailto:FPR.DesignUnit@Illinois.gov)

# Newly Licensed?

We encourage you to review the code enforcement manual to ensure that you and your Design Firm are in compliance with the current requirements, as well as find an example of what is required for your Illinois seal. Illinois does not supply a seal or approves any vendors. You may purchase your seal at any vendor you chose. As long as it is a reproducible seal (non-embossed), it will be accepted.

## Code Enforcement Manual:

[http://www.idfpr.com/forms/DPR/Design\\_Code\\_Manual.pdf](http://www.idfpr.com/forms/DPR/Design_Code_Manual.pdf)

# Monthly Enforcement Actions Taken

Information regarding disciplinary actions taken by IDFPR against unlicensed individuals and licensed professionals and businesses are public record and available on our website. Many of these actions are the final outcome of what began as a complaint submitted to the Department. Recent Enforcement Reports are available below:

[February 2021 Enforcement Report](#)

[March 2021 Enforcement Report](#)

[April 2021 Enforcement Report](#)

# Upcoming Board Meetings

We invite the public to attend the open session of our Board Meetings to gain a better understanding of what current topics and issues are prevalent in the re-spective professions as well as how the Board is working to ensure the health, safety and welfare of the public are being protected.

*Note: As unforeseen issues may occur, always check the Department website to ensure that the Board is meeting and at what location.*

## September

**Architect Board, 9/24/2021 Chicago**

**Structural Engineering Board, 9/28/2021 Chicago**

**Professional Engineering Board, 9/29/2021 Chicago**

**Professional Land Surveyor Board, 9/30/2021 Chicago**

# RENEWAL REMINDER

The Professional Engineer license is set to renew later this year, with an expiration date of November 30, 2021.

Approximately 90 days prior to the expiration date, all active PE licensees should receive a courtesy renewal reminder email in with the link and PIN number (listed in the email subject line) to renew the license.

Licensees with a U.S. postal address may renew online. Licensees with an address outside the U.S. must renew using the paper renewal form.

You may renew the two applicable Sections of the Administrative Rules here:

## [Section 1380.310 Renewals](#)

## [Section 1380.325 Professional Development](#)

# CE/PDH CREDIT

*Reading this newsletter provides credit toward your Illinois Design Profession license renewal requirement of Illinois state statutes and rules. This shall serve notice and certify that the per-son named below has earned .25 CE/PDH by reading and comprehending this issue of the DesignTimes, Illinois DPR quarterly newsletter.*

Name



## IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Professional Regulation



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