INSTRUCTION SHEET

PHYSICIAN AND SURGEON

Temporary Licensure
Limited Temporary Licensure
Transfer of Temporary Licensure
• Extension of Temporary Licensure

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Additional application forms can be downloaded from the IDFPR Web site at www.idfpr.illinois.gov

FEES

PROFESSION NAME	PROFESSION CODE	LICENSURE METHOD	APPLICATION FEE
Temporary Physician Licensure	125	Nonexamination	\$230.00
Temporary Physician Transfer	125	Nonexamination	\$ 20.00
Temporary Physician Extension/Reissue	125	Nonexamination	\$100.00
Limited Temporary	130	Nonexamination	\$100.00
Physician Licensure Limited Temporary	130	Nonexamination	\$ 20.00
Physician Transfer/Reissue			

EDUCATIONAL REQUIREMENTS

In order to be considered for licensure in Illinois, an applicant must have completed a 6 year postsecondary course of study comprising of:

Preprofessional Education

Professional Education

2-year course of instruction, in a liberal arts or medical college.

Graduation from a medical or osteopathic college officially recognized by the jurisdiction in which it is located for the purpose of receiving a license to practice medicine in all of its branches comprised of:

- 1. at least 2 academic years of study in the basic medical sciences; and
- 2. 2 academic years of study in the clinical sciences while enrolled in the medical college which conferred the degree and with the stipulation that the core rotations of which must have been either:
 - a) in clinical teaching facilities owned, operated, or formally affiliated with the medical college which conferred the degree; or
 - b) under contract in teaching facilities owned, operated, or affiliated with another medical college which is officially recognized by the jurisdiction in which the medical school which conferred the degree is located; or
 - graduated from a medical or osteopathic college accredited by the Liaison Committee on Medical Education or the American Osteopathic Bureau of Professional Education.

PROFESSIONAL CAPACITY

Any applicant applying for temporary licensure who has not been engaged in the active practice of medicine or has not been enrolled in a medical program for 5 years prior to application must submit proof of professional capacity to the Department.

In determining professional capacity, the Department may consider the following criteria as they relate to an applicant:

- (1) Medical research in an established research facility, hospital, college or university, or private corporation.
- (2) Specialized training or education.
- (3) Publication of original work in learned, medical, or scientific journals.
- (4) Participation in federal, State, local, or international public health programs or organizations.
- (5) Professional service in a federal veterans or military institution.
- (6) Any other professional activities deemed to maintain and enhance the clinical capabilities of the applicant.

You must forward to the Department a detailed statement that clearly identifies each activity specified above that you have completed in the 2 years prior to your application that you wish the Department to consider in determining your professional capacity. The statement must be signed and dated. You must also provide documentation verifying that you have completed each activity in the 2 years prior to your application.

Upon review, the Department may require completion of additional testing, training, or remedial education deemed necessary in order to establish the applicant's present capacity to practice medicine with reasonable judgment, skill, and safety.

APPLYING FOR LICENSURE

GENERAL INSTRUCTIONS

- 1. Read these instructions; then read "Filing Instructions for Temporary Licensure," to determine the basis under which you must comply and the documentation and forms you must submit.
- 2. All documents in a foreign language must be accompanied by an original, notarized translation that has been transcribed by a person, other than the applicant, who is fluent in both English and the language of the document(s). The translator shall certify to the above requirements as well as to the accuracy of the translation.
- Forward the four-page application, supporting documentation, and fee to:
- Department of Financial and Professional Regulation ATTN: Division of Professional Regulation P.O. Box 7007 Springfield, IL 62791
- 3. Read the applicable section of the "Forms Completion Guide" (pages 8 through 10) for information concerning 4-page application and Supporting Documents prior to completing the applicable forms. You may photocopy any of the enclosed forms if additional forms are needed.
- 4. To determine the fee, consult the Fee Section, page 2. Fee payment must be in the form of a check or money order made payable to the Department of Financial and Professional Regulation.
- 5. After receipt and review of the completed application by the Department, if determination of eligibility cannot be made, you will be notified to appear for an interview before the Medical Licensing Board at a regularly scheduled board meeting.
- 6. The temporary license is issued to the hospital where clinical training is to be completed. All inquiries and correspondence from the Department **will** be directed to the Graduate Medical Education (GME) office of the hospital.
- 7. All applications for temporary licensure, including limited licenses, reissued licenses, transfers, and extensions must be on file a minimum of **60 days prior to the commencement date of the training**.
- 8. The GME office of the hospital may contact the Department directly to obtain the updated status of your application. Deficiency notices and all other correspondence regarding your application will be directed to the GME office. If you need any further assistance, please contact the GME office at the hospital.

FILING INSTRUCTIONS FOR TEMPORARY LICENSURE

Graduates of approved U. S. or Canadian colleges, must submit the following in order to be considered for temporary licensure (read the above *General Instructions* before proceeding):

Temporary Licensure for Individuals who Graduated from Approved U.S. or Canadian Colleges

- a. Application for Licensure;
- b. **PHQ** form must be completed by all applicants;
- c. **PH** form must be completed by all applicants;
- d. VE-PC Verification of Employment/Experience--Professional Capacity;
- e. CT Certification of Licensure, if applicable;
- f. **CA-MED** Certification of Acceptance for Specialty/Residency Training (this form must be signed by the residency program director);

FILING INSTRUCTIONS FOR LICENSURE (cont'd)

- g. Fee
- h. An official transcript verifying a minimum of 2 years liberal arts/pre-medical education with school seal affixed:
- i. An official medical transcipt listing the type and exact date the degree was conferred with the school seal affixed if applicant has graduated.
 - For applicants who have not officially graduated, submit an official transcript verifying medical education completed to date, with school seal affixed, <u>ALONG</u> with the ED-MED (Certification of Graduation) completed by the dean or registrar of the medical school. ED-MED and transcript may <u>not</u> be certified more than 45 days prior to the graduation date.
- j. Individuals who graduated from a medical or osteopathic college more than 5 years prior to date of application for licensure, not actively engaged in the practice of medicine or engaged in a formal program of medical education in another state, territory, country, or province in addition to meeting all requirements for licensure, must submit documentation to the department evidencing professional capacity since graduation from medical school. Refer to page 3 for specific information regarding acceptable documentation to evidence continuing clinical skills.

Individuals who did not graduate from medical or osteopathic college accredited by the Liaison Committee on Medical Education, the Committee on Accreditation of Canadian Medical Schools in conjunction with the Liaison Committee on Medical Education, or the American Osteopathic Bureau on Professional Education must submit the following in order to be considered for temporary licensure (read *General Instructions*, page 4, before proceeding):

- a. Application for Licensure;
- b. PHQ form must be completed by all applicants;
- c. **PH** form must be completed by all applicants;
- d. **VE-PC** Verification of Employment/Experience--Professional Capacity;
- e. CT Certification of Licensure, if applicable;
- f. An official transcript with school seal affixed verifying a minimum of 2 years liberal arts/pre-medical education (see *Educational Requirements*, page 2);
- g. Medical school transcript with school seal affixed (see *Educational Requirements*, page 2);
- h. A copy of your original medical school diploma if graduation date and degree conferred is not on transcript;
- i. **CA-MED** Certification of Acceptance for Specialty/Residency Training (this form must be signed by the residency program director);
- j. **ED-NON** Certification of Education;
- k. Verification of E.C.F.M.G., certification:
- 1. Fee;
- m. Individuals graduating from a Fifth Pathway program must submit, in addition to all of the documents requested above, verification of completion of an approved Fifth Pathway program.

Temporary Licensure for Individuals who Graduated from NON-LCME Approved Colleges

International Medical Graduates

Original transcripts or its equivalent (i.e., statement of marks obtained, academic records of studies, etc.) are necessary for a determination of eligibility standards. Subsequent to review originals will be returned via regular mail. If you would like original documents returned other than by regular mail, you must provide a prepaid envelope.

FILING INSTRUCTIONS FOR LICENSURE (cont'd)

- n. Individuals must submit proof of completion of internship or social service if required prior to the granting of their degree in lieu of ECFMG certification.
- o. Individuals who graduated from a medical or osteopathic college more than 5 years prior to the date of application for licensure, not actively engaged in the practice of medicine or engaged in a formal program of medical education in another state, territory, country, or province, in addition to meeting all requirements for licensure, must submit documentation to the Department evidencing professional capacity since graduation from medical school. Refer to page 3 for specific information regarding acceptable documentation to evidence continuing clinical skills.

Transfer of Temporary License

A transfer of temporary license is only applicable if you received an initial temporary license for less than 3 years or if you changed specialties within the first 3 years of your training. In order to transfer your temporary license you must submit the following (read *General Instructions*, page 4, before proceeding):

- a. Application for Licensure
- b. **PHQ** form must be completed by all applicants;
- c. **PH** form must be completed by all applicants;
- d. A letter from the program director explaining why a transfer is required.
- e. **CA-MED** Certification of Acceptance for Speciality/Residency (This form must be signed by the residency program director.)
- f. Fee.

Extension/Reissue of Temporary License

Temporary licenses may be extended only in the following documented situations: 1) serving full-time in the Armed Forces; 2) an incapacitating illness; 3) continuance of a residency training program in order to meet the remedial requirements to retake the licensure examination, 4) continuance of a residency training program within ACGME or AOA guidelines. **The Department allows for a 14-day extension beyond the expiration of the temporary license without filing an application to extend.** In order to request an extension submit the following (read *General Instructions*, page 4, before proceeding):

- a. Application for Licensure
- b. **PHQ** form must be completed by all applicants;
- c. **PH** form must be completed by all applicants;
- d. A letter from the program director explaining why an extension reissue is required;
- e. **CA-MED** Certification of Acceptance for Specialty/Residency (this form must be signed by the residency program director);
- f. Fee.

Limited Temporary License

To be eligible for a 6-month limited temporary license, an applicant must be enrolled in an approved training program in another state and be accepted in an approved clinical training program in Illinois due to the absence of adequate

ILING INSTRUCTIONS	FOR LIC	ENSURE (cont'd)
acilities in the other state.	In order to	o request a limited temporary license, submit the following (read <i>Genera structions</i> , page 4, before proceeding):
	a.	Application for Licensure;
	b.	PHQ form must be completed by all applicants;
	c.	PH form must be completed by all applicants;
	d.	CT Certification of Licensure, if applicable;
	e.	TEMP-LTD Certification of Acceptance for a Limited Specialty/Residence Program in Illinois (this form must be signed by the Illinois and out-of-state residency program director); and
	f.	Fee.

FORMS COMPLETION GUIDE

This guide will help you complete the forms needed to apply for licensure. For information regarding the forms which you will be required to submit, refer to the section entitled *Filing Instructions for Temporary Licensure*.

Application for Licensure and/or Examination

Provide all applicable information requested on all four pages of the application. The following will assist you in this endeavor.

- 1. Part 1-A--Use the Reference Sheet (Chart 1) to record the appropriate Profession Name, 3 digit Profession Code, Licensure Method and Fee.
 - Part 1-B--Check the box indicating the appropriate information regarding your application.
- 2. Part II--Enter all applicable information requested.
- 3. Part III--Education Information.
 - a. Numbers 1 through 5--Enter all applicable information requested.
 - b. Number 6--Indicate every college, university or medical school attended, along with dates of attendance.
 - c. Number 7--Indicate all postgraduate clinical training including specialty/residency/intern/training.
- 4. Part IV--Record of Licensure Information--Individuals licensed in a U.S. jurisdiction or a foreign country or province must state whether or not they have ever held licensure (either permanent or temporary) to practice as a physician/surgeon.
- 5. Part V--Record of Examination--List all examinations taken to qualify for physician licensure; i.e., FLEX, National Boards, and USMLE. Each examination attempt and date taken must be shown.
- 6. Part VI--Personal History Information--You must answer all 6 questions either "yes" or "no." If any of your responses to numbers 1 through 6 are "yes," submit a detailed statement explaining your affirmative response(s) and any and all applicable information as indicated below. Upon completion of your application, further review will be required.
 - Question 1-2 A certified copy of all court records (other than minor traffic violations) regarding your conviction of a criminal or driving offense in any county, state, circuit or federal court, including a copy of the police report(s); if probation given, verification that probation was completed satisfactorily; a copy of all proceedings regarding the conviction and final disposition of the charge(s) direct from the court(s).

Submit a statement for each conviction indicating date and place of conviction, nature of the offense, and if applicable, the date of discharge from any penalty imposed.

Question 3 If you have been issued a Certificate of Relief from Disabilities by the Prisoner Review Board, you must include a copy of the certificate.

FORMS COMPLETION GUIDE (cont'd)

therapists from whom you are currently receiving treatment for any chronic disease or condition (i.e., chemical/alcohol

dependency, depression, etc.). The report must include dates of treatment, method of treatment, diagnosis, and prognosis. Attach a detailed statement advising whether you are currently under treatment.

Submit a copy of each of your treating physician's curriculum vitae and verification of board certification if board certified in a specialty.

If you are currently receiving treatment as an inpatient/ outpatient at any time for any disease or condition, then it will be necessary for you to have the institution(s) submit, directly to this Department, copies of any and all admitting histories, physicals and discharge summaries for each inpatient/outpatient stay or treatment.

Ouestion 5

A detailed explanation is required if you have been denied a professional license or permit, or privilege of taking an examination, or had a professional license or permit disciplined in any way by any licensing authority in Illinois or elsewhere. Information from every state licensing board or licensing entity must be submitted regarding discipline, probation, suspension, censure, restriction, limitation, or revocation of your license, permit, work letter, or certificate to practice medicine or denial of your privilege of taking an examination. The information from each and every state must include the statement of charges, ALL proceedings regarding charges, and disposition of the charges.

Question 6

If you have ever been discharged other than honorably from any branch of the armed service, or from any city, county, state, or federal position, request the appropriate entity to forward, directly to this Department, any and all information relative to your discharge.

- 7. Part VII--Do not complete this part.
- 8. Part VIII--This part must be completed by all applicants.
- 9. Part IX--Read the certifying statement and then sign and date your application.

PHQ Form

This form is to be completed by all applicants pursuant to ILCS 2105-165(a).

PH Form

This form must be completed by all applicants.

FORMS COMPLETION GUIDE (cont'd)

VE-PC

Verification of Employment/ Experience--Professional Capacity This form is to be completed by all applicants. Record your work history chronologically for the five (5) years preceding the date of application beginning with present employment.

CT

Certification of Licensure

This document must be completed by the jurisdiction of original licensure and the jurisdiction where you have most recently been practicing. This applies to individuals licensed in a U.S. jurisdiction or foreign country or province. NOTE: You must direct the licensing entity to return the completed form <u>directly</u> to you.

CA-MED

Certification of Acceptance for Specialty/Residency Training

This form is to be completed by the program director of the specialty/residency program to which you applied.

ED-MED

Certification of Graduation

Current year graduates of approved U.S. or Canadian medical schools, who have not been awarded a medical degree, must submit the ED-MED form, along with an official current transcript, completed by the dean or registrar of the medical school they attended. The ED-MED form and transcript cannot be certified more than 30 days prior to the graduation date.

ED-NON

Certification of Education

This form must be submitted by applicants who are graduates of a NON-LCME approved medical school. An official of the school must complete this form with all dates in month/day/year format.

TEMP-LTD

Certificate of Acceptance and Enrollment for a Limited Specialty/Residency Program This form msut be completed and signed by the program director of the Illinois specialty/residency training program for which the applicant is applying and the residency program director for the out-of-state program.

LICENSURE METHODS AND DEFINITIONS

Following are definitions of the various methods used in issuing licenses for professionals in the State of Illinois. Some of these licensure methods may not be applicable to your profession. Refer to the enclosed instruction sheet to determine the specific licensure methods/requirements for your profession.

<u>Licensure Methods</u>	<u>Definition</u>
Examination	Applicant has applied or is required to take and pass all or a portion of an exam scheduled and/or given by the Department or a representative of the Department.
Endorsement of License	Original license issued in another state and that state's requirements were substantially equivalent to Illinois requirements at time license was issued.
Acceptance of Examination	Applicant has taken a National Exam, referred to by Illinois statute, in any state. Applicant may or may not be licensed in another state.
Restoration	Applicant has previously been licensed in State of Illinois and has allowed license to lapse long enough to require reapplication. Possible exam passage and/or committee review.
Grandfather/Waiver	Applicant will be licensed without regard to current requirements because statute allows this based on past qualification and practices (for a specified time only).
Non-examination	Applicant is licensed by meeting qualifications required by statute. There is no exam for these professions. These can be either businesses or individuals.

IMPORTANT NOTICE Elder and Child Abuse Reporting

"Pursuant to Public Act 91-0244, effective January 1, 2000, if you have reason to believe that an adult 60 years of age or older who resides in a domestic living situation who, because of dysfunction is unable to seek assistance for himself or herself has, within the previous 12 months been subject to abuse, neglect or financial exploitation, the mandated reporter shall, within 24 hours after developing such belief, report this suspicion to the Department on Aging. Reports should be made to **DEPARTMENT ON AGING AT 1-800-252-8966."**

"Public Act 91-0244 also requires that if you have reasonable cause to believe a child known to you in your professional capacity may be an abused or neglected child you are required to report such possible neglect or abuse to the **DEPARTMENT OF CHILDREN AND FAMILY SERVICES AT 1-800-25abuse."**

APPLICATION FOR LICENSURE AND/OR EXAMINATION

IMPORTANT NOTICE: Completion of this form is necessary for consideration for licensure under 225 of the Illinois Compiled Statutes. Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not being processed.

The following materials are required to make Application for Licensure and/ or Examination in Illinois:

- 1. Four page APPLICATION FOR LICENSURE and /or EXAMINATION.
- 2. INSTRUCTION SHEET, which gives step by step application instructions for your profession.
- REFERENCE SHEET, which gives detailed coding information for your profession.
- SUPPORTING DOCUMENTS, forms, and/or any other documentation you may be required to submit with your application.
- If the name shown on your supporting documents is different from that shown on your application, you must submit PROOF OF LEGAL NAME change - copy of marriage license, divorce decree, affidavit or court order.

Carefully follow all steps outlined on the INSTRUCTION SHEET. In addition, note the following:

- A. Type or print legibly with black ink only.
- B. FEES ARE NOT REFUNDABLE.
- C. Disclosure of your U.S. social security number, if you have one, is mandatory, in accordance with 5 Illinois Compiled Statutes 100/10-65 to obtain a license. The social security number may be provided to the Illinois Department of Public Aid to identify persons who are more than 30 days delinquent in complying with a child support order, or to the Illinois Department of Revenue to identify persons who have failed to file a tax return, pay tax, penalty or interest shown in a filed return, or to pay any final assessment or tax penalty or interest, as required by any tax Act administered by the Illinois Department of Revenue, or to other entities for verification of identification.

PART I: Application Category Information	n			
A. Check the box indicating the appropriate inform Military service member is defined as. "Service member States Armed Forces or any reserve component of the of the United States or the District of Columbia or who considered proof of you or your spouse's active militar Servicemember's electronic personnel portal. Proof fo Notification of Change of Assignment with your marriar change of assignment and the name of the military spo	er means any person who, at e United States Armed Forces se active duty service conclud y status: DD214, Letter of Sel r Spouses: Military Permanen ge license, a certified DD1172	the time of application under this s, the Coast Guard, or the Nation ded within the preceding 2 years ervice signed by Unit Commandir nt Change of Station Orders with	s Section, is an active duty of al Guard of any state, common before application." The fol ag Officer, or Proof of Servic the spouse identified by na	monwealth, or territory llowing will be be document from the lime; Official
B. SEE REFERENCE SHEET, CHART I, OR INS		COMPLETING ITEMS 1 THRO	UGH 4	
1. PROFESSION NAME	2. PROFESSION CODE		HOD	4. FEE \$
C. CHECK BOX INDICATING THE APPROPRIAT This is the first time I have made profession in Illinois. I have previously made application fullinois. However, my previous applicam now reapplying. Other:	application for this for this for this profession in		this profession had prever eapplying since I have y made application for r, I am now applying ur	fulfilled additional this profession in
PART II: Applicant Identifying Informa Division of Professional Regu file this application in order to	ulation and/or Continen	ntal Testing Service in wri	al and Professional R ting, of any address o	Regulation - changes after you
1. NAME LAST FIRST N	MIDDLE 2. TIT	TLE (e.g., M.D., D.D.S., etc.)	3. SSN OR ITIN	
4. PERMANENT MAILING ADDRESS STREE	T CITY STATE/O	COLINTRY	ZIP CODE	
				COUNTY
5. BUSINESS ADDRESS STREET	CITY STATE/C		ZIP CODE	COUNTY COUNTY
BUSINESS ADDRESS STREET MAIDEN, GIVEN SURNAME, OR ANY NAM DOCUMENTS WILL BE SUBMITTED. (SEE	ME(S) UNDER WHICH SU INSTRUCTIONS #5 ABO	COUNTRY — — — UPPORTING DVE)		COUNTY
6. MAIDEN, GIVEN SURNAME, OR ANY NAM DOCUMENTS WILL BE SUBMITTED. (SEE 8. PLACE OF BIRTH CITY STATE/COUR	ME(S) UNDER WHICH SU INSTRUCTIONS #5 ABO NTRY 9.		ZIP CODE 7. MOTHER'S MAIDEN	COUNTY
6. MAIDEN, GIVEN SURNAME, OR ANY NAM DOCUMENTS WILL BE SUBMITTED. (SEE	ME(S) UNDER WHICH SU INSTRUCTIONS #5 ABO NTRY 9.	COUNTRY JPPORTING DVE) DATE OF BIRTH	ZIP CODE 7. MOTHER'S MAIDEN Year	COUNTY NAME 0.AGE Female
6. MAIDEN, GIVEN SURNAME, OR ANY NAM DOCUMENTS WILL BE SUBMITTED. (SEE 8. PLACE OF BIRTH CITY STATE/COUR	ME(S) UNDER WHICH SU INSTRUCTIONS #5 ABO NTRY 9. BE REACHED Home: (COUNTRY JPPORTING DVE) DATE OF BIRTH	ZIP CODE 7. MOTHER'S MAIDEN 10 Year 12. RE	COUNTY NAME O.AGE Female Male

PART III: Education Information					
PRELIMINARY EDUCATION (Elementary and High School or G.E.D. Circle number of years completed)					
1 2 3 4 5 6 7 8 9 10 11 12 Graduated Received					
High School? Yes No OR G.E.D.? Yes No					
2. NAME OF LAST PRELIMINARY SCHOOL	3. LAST PRELIMINARY SCHOOL LOCA	ATION 4	4. DATE OF GRAD	UATION	
ATTENDED	(City and State)		/_		
5. COLLEGE OR UNIVERSITY (Circle numb	or of voors completed)		Month	Year	
1 2 3 4 5 6 7 8		□No			
6. COLLEGE OR UNIVERSITY NAME	LOCATION	DATES O	F ATTENDANCE	TYPE OF	
(Undergraduate and Graduate)	(City and State or Country)	FROM	TO	DEGREE EARNED	
		Month/Yea	ar Month/Year		
7 CDECIALIZED TRAINING (Pacidance But	Foodignal Training Vacational Training Departs	ol or Olivias I	Training\		
7. SPECIALIZED TRAINING (Residency, Proj	LOCATION		OF ATTENDANCE	Did You Complete	
INSTITUTION NAME	(City and State or Country)	FROM		Training?	
	***	Month/Y		-	
		World	World's Toda	☐ Yes ☐ No	
				☐ Yes ☐ No	
				☐ Yes ☐ No	
				☐ Yes ☐ No	
				Yes No	

PART IV: Record of Licensure Information

If you have ever been licensed to practice the profession for which you are now making application, or held a related license, complete the information requested below. If you have ever held a temporary, trainee or apprenticeship license, or a permit, it must be listed here also. In addition, the INSTRUCTION SHEET enclosed with this Application package may instruct you to have Certification(s) of Licensure in other state(s) prepared and submitted in support of your application (contact other state(s) regarding possible fee). You must also list all other licenses held in Illinois, however, certification of licensure from Illinois is not required. Failure to disclose all licenses held may result in denial of your application or other appropriate action.

STATE	PROFESSION NAME	LICENSE NUMBER	DATE OF ISSUANCE	LICENSE STATUS (Active, Lapsed, etc.)
State of Original Licensure				
State of Current Licensure where you most recently have been practicing.				
Other States of Licensure				

(If additional space is needed, attach a separate sheet.)

PART V: Record of Examination

If you have ever taken a licensure examination in Illinois or any other state for the profession for which you are now making application, you must complete the information requested below. EACH EXAMINATION ATTEMPT MUST BE SHOWN. Failure to disclose an examination attempt may result in the denial of your application or other appropriate action.

NAME OF EXAMINATION	STATE	MONTH/YEAR	EXAM RESULTS
			(Passed, Failed, Absent)
//f = delition = 1 = 0 = 0 = 0 = 0		4)	

(If additional space is needed, attach a separate sheet.)

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PART VI: Personal History Information (This part must be completed by all applicants)	YES	NO
1. Have you been convicted of or pled guilty or nolo contendere to any criminal offense in any state or in federal court? Please do not give details on minor traffic charges, but do include information relating to Driving While Intoxicated (DWI) charges. If yes, attach a personal statement describing the circumstances of the conviction and certified copies of court records of your conviction including the nature of the offense, date of discharge, and a statement from the probation or parole office. In general, a criminal conviction by itself does not usually result in denial of licensure.		
2. Have you been convicted of a felony? In general, a felony conviction by itself does not usually result in denial of licensure.		
3. If yes, have you been issued a Certificate of Relief from Disabilities by the Prisoner Review Board? If yes, attach a copy of the certificate.		
4. Do you now have any disease or condition that presently limits your ability to perform the essential functions of your profession, including any disease or condition generally regarded as chronic by the medical community, i.e., (1) mental or emotional disease or condition; (2) alcohol or other substance abuse; (3) physical disease or condition? If yes, attach a detailed statement, including an explanation whether or not you are currently under treatment.		
5. Have you been denied a professional license or permit, or privilege of taking an examination, or had a professional license or permit disciplined in any way by any licensing authority in Illinois or elsewhere? <i>If yes, attach a detailed explanation</i> .		
6. Have you ever been discharged other than honorably from the armed service or from a city, county, state or federal position? If yes, attach a detailed explanation.		
PART VII: Examination Coding Information (This part is for examination applicants only)		
Refer to the REFERENCE SHEET enclosed with this application package and complete the following:		
a) CHART II - Select examination(s) you desire and enter Test Codes		\exists
b) CHART III - Select the examination site you desire and enter Test Center Code:		
c) CHART IV - Find your School of Graduation and enter school code:		
d) Record the number of times you have taken this exam in Illinois or any other state:		
PART VIII: Child Support, Tax Information and Workers' Compensation (Every applicant is required by respond to the following questions) 1. In accordance with 5 Illinois Compiled Statutes 100/10-65(c), applications for renewal of a license or a new license shall include the applications.		
Social Security number, and the licensee shall certify, under penalty of perjury, that he or she is not more than 30 days delinquent in column with a child support order. Failure to certify shall result in disciplinary action, and making a false statement may subject the license contempt of court.	mplying	
Are you more than 30 days delinquent in complying with a child support order? (NOTE: If you are not subject to a child support order, answer "no.")	No	
2. In accordance with 20 ILCS 2105-15(g), "The Department shall deny any license application or renewal authorized under any licensing administered by the Department to any person who has failed to file a return, or to pay the tax, penalty, or interest shown in a filed retur pay any final assessment of tax, penalty, or interest, as required by any tax Act administered by the Illinois Department of Revenue, untime as the requirement of any such tax Act is satisfied."	n, or to	
Are you delinquent in the filing of state taxes?	No	
3. In accordance with 20 ILCS 2105/2105-15(g-5), "The Department shall refuse the issuance or renewal of a license to, or suspend or rethe license of, any individual, corporation, partnership, or other business entity that has been found by the Illinois Workers' Compensation or the Department of Insurance to have failed to secure workers' compensation obligations, or pay in full a fine or penalty indue to a failure to secure workers' compensation obligations."	on	
Are you delinquent in complying with workers' compensation obligations?	No L	
PART IX: Certifying Statement		
Under penalties of perjury, I declare that I have examined the application and all supporting documents submitte in connection therewith, and to the best of my knowledge, they are true, correct, and complete. I UNDERSTAND TFEES ARE NOT REFUNDABLE.		e
Signature of Applicant Date		-

IMPORTANT NOTICE: Completion of this form is necessary to accomplish the requirements outlined in 225 of the Illinois Compiled Statutes. Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not being processed.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION PERSONAL HISTORY INFORMATION

SUPPORTING DOCUMENT

PH

NAN	IE LAST	FIRST	MIDDLE	SSN OR ITIN		
In o	In order for your application to be evaluated, you must respond to each of the following questions:					
1.	Have you ever been discipli	ined (including but not l	limited to restricted, sus	spended, or terminated) by any		
	hospital or health care entity? If yes, attach a separate sheet with complete and accurate explanation.					
2.	suspension, or termination by any hospital or health care entity? If yes, attach a separate sheet with					
	complete and accurate explanation.					
3.	Have you ever been denied staff membership or privileges in any hospital or health care facility or had					
	such membership or privile	ges involuntarily reduce	ed, limited, placed on pr	obation, relinquished, denied,		
	revoked or suspended? Yo	u must answer yes if ar	ny of these actions are	currently pending or if you have		
	withdrawn or failed to proceed with an application for privileges/memberships. If yes, attach a separate					
	·	•		r health care facility to submit a		
	report directly to the Depart	ment regarding the acti	ion.			
4.	Has your provider status ever been restricted, suspended or terminated by any insurance carrier,					
	including but not limited to N	Medicare, Medicaid, Tri	care or any private carr	ier? If yes, attach a separate		
	sheet with complete and ac	curate explanation.				
5.	5. Have you ever voluntarily surrendered a license to practice medicine in any state, country, or U.S.					
	federal jurisdiction? This does not include allowing your license to expire solely due to non-payment					
	of the renewal fee. If yes, attach a separate sheet with complete and accurate explanation AND					
	request all official disciplinary documents including initial complaint, stipulations, orders, agreements or					
	reprimands be sent directly	to the Department.				
6.	6. Have you ever withdrawn an application for a license to practice medicine or any temporary/resident					
	license in any other state, c	ountry, or U.S. federal j	jurisdiction? <i>If yes, atta</i>	ach a separate sheet with		
	complete and accurate exp	•		•		
	complaint, stipulations, orde	ers, agreements or repr	rimands be sent directly	to the Department.		
7.	Have you ever been admor	ished, reprimanded, ce	ensured and/or disciplin	ed in any way by any		
	professional or medical soc	iety or association or co	ommittee thereof, or by	any non-licensing		
	governmental agency include	ding but not limited to a	ny governmental assist	ance agency? (Disciplinary		
	actions include, but are not	limited to, any allegation	ons currently pending.)	Disclose any stipulation		
	to informal disposition in res	sponse to this question.	. If yes, attach a separa	ate sheet with a complete		
	and accurate explanation a	nd request all official di	sciplinary documents in	ncluding initial complaint,		
	stipulations, orders or reprir	nands be sent directly t	to the Department.			
		Certif	ication Statement			
	Under penalties of perjury, I			Il supporting documents and/or i	nformatio	on
	submitted by me in conne	ction therewith, and to	the best of my knowled	ge, they are true, correct, and c	omplete.	
_	Signatur	re of Applicant		Date		

IMPORTANT NOTICE: Completion of this form is necessary to accomplish the requirements outlined in 20 ILCS 2105 of the Civil Administrative Code. Disclosure of this information is REQUIRED.

HEALTH CARE WORKERS ADDITIONAL PERSONAL HISTORY QUESTIONS

SUPPORTING DOCUMENT

PHQ

1. NAME LAST FIRST	MIDDLE	3. PROFESSIONAL LICE	NSE NUMBER (if any)					
2. ADDRESS STREET, CITY, STATE, ZIP (CODE	4. SOCIAL SECURITY N	UMBER OR ITIN					
Pursuant to 20 ILCS 2105-165(a), the Departr convictions pertaining to certain offenses. Pleat Acupuncturist Acupuncturist Advanced Practice Registered Nurse Advanced Practice Registered Nurse - Full Practice Authority Athletic Trainer Audiologist Behavior Analyst	ase check applicab Naprapath Nursing Hom Occupational	le profession. ne Administrator	Psychologist, Clinica Podiatrist Prosthetist Registered Nurse Registered Surgical Registered Surgical Respiratory Care Pra	al (LCP) Assistar Technol	nt ogist			
 □ Behavior Analyst Assistant □ Certified Midwife □ Chiropractic Physicians (D.C.) □ Dental Hygienist □ Dentist □ Genetic Counselor □ Licensed Practical Nurse □ Marriage and Family Therapist □ Marriage and Family Therapist Assoc. □ Music Therapist Any other license issued by the Department unde technicians, issued to a person subject to the Cook 	Perfusionist Pharmacist Physical The Physical The Physicians, ir Doctors (M.D Osteopathic I Physician Ass Professional (LCPC)	rapy Assistant ncluding Medical 0.), Doctors of Medicine (D.O.) sistant Counselor (LPC) Counselor, Clinical	Sex Offender Associ Sex Offender Evalua Sex Offender Treatm Social Worker (LSW Social Worker, Clinic Speech Pathologist	ator nent Pro) cal (LCS	W)			
In order for your application to be evaluated, you must respond to each of the following questions:								
Are you currently charged with or have under the Sex Offender Registration Act. Are you surrently charged with or have.	t? *		•	Yes	No 🗆			
2) Are you currently charged with or have you been convicted of a criminal battery against any patient <i>in the course of patient care or treatment</i> , including any offense based on sexual conduct or sexual penetration?								
3) Are you required, as part of a criminal sentence, to register under the Sex Offender Registration Act? *								
4) Are you currently charged with or have you been convicted of a forcible felony? *								
			If YES to any of the above, attach a personal statement describing the circumstances of the charge or conviction and a certified copy of the court records regarding your charge or conviction, including the nature of the offense and date of discharge, if applicable, as well as a statement from the probation or parole office.					
a certified copy of the court records regard	ding your charge o	or conviction, including t						
a certified copy of the court records regard	ding your charge o	or conviction, including t						
a certified copy of the court records regard	ding your charge of ment from the professional Certification have examined the	or conviction, including to bation or parole office. on Statement is Form and all support	the nature of the offense a	nd date				

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* DEFINITIONS

(1) A violation of any of the following Sections of the Criminal Code of 1961:

730 ILCS 150 et. seq:—Acts that require Sex Offender Registration: (B) As used in this Article, "sex offense" means:

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11-20.1 (child pornography),
                    11-20.3 (aggravated child pornography),
                    11-6 (indecent solicitation of a child),
                    11-9.1 (sexual exploitation of a child),
                    11-9.2 (custodial sexual misconduct),
                    11-9.5 (sexual misconduct with a person with a disability),
                    11-15.1 (soliciting for a juvenile prostitute),
                    11-18.1 (patronizing a juvenile prostitute),
                    11-17.1 (keeping a place of juvenile prostitution),
                    11-19.1 (juvenile pimping),
                    11-19.2 (exploitation of a child).
                    11-25 (grooming),
                    11-26 (traveling to meet a minor),
                    12-13 (criminal sexual assault),
                    12-14 (aggravated criminal sexual assault),
                    12-14.1 (predatory criminal sexual assault of a child),
                    12-15 (criminal sexual abuse),
                    12-16 (aggravated criminal sexual abuse),
                    12-33 (ritualized abuse of a child).
          An attempt to commit any of these offenses.
(1.5) A violation of any of the following Sections of the Criminal Code of 1961, when the victim is a person under 18 years of age, the
defendant is not a parent of the victim, the offense was sexually motivated as defined in Section 10 of the Sex Offender Management
Board Act, and the offense was committed on or after January 1, 1996:
                     10-1 (kidnapping),
                     10-2 (aggravated kidnapping),
                     10-3 (unlawful restraint),
                     10-3.1 (aggravated unlawful restraint).
(1.6) First degree murder under Section 9-1 of the Criminal Code of 1961, when the victim was a person under 18 years of age and the
defendant was at least 17 years of age at the time of the commission of the offense, provided the offense was sexually motivated as
defined in Section 10 of the Sex Offender Management Board Act.
(1.7) (Blank).
(1.8) A violation or attempted violation of Section 11-11 (sexual relations within families) of the Criminal Code of 1961, and the offense
was committed on or after June 1, 1997.
(1.9) Child abduction under paragraph (10) of subsection (b) of Section 105 of the Criminal Code of 1961 committed by luring or
attempting to lure a child under the age of 16 into a motor vehicle, building, house trailer, or dwelling place without the consent of the
parent or lawful custodian of the child for other than a lawful purpose and the offense was committed on or after January 1, 1998,
provided the offense was sexually motivated as defined in Section 10 of the Sex Offender Management Board Act.
(1.10) A violation or attempted violation of any of the following Sections of the Criminal Code of 1961 when the offense was committed on
or after July 1, 1999:
                     10-4 (forcible detention, if the victim is under 18 years of age), provided the offense was sexually motivated as defined
                     in Section 10 of the Sex Offender Management Board Act,
                     11-6.5 (indecent solicitation of an adult),
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(1.11) A violation or attempted violation of any of the following Sections of the Criminal Code of 1961 when the offense was committed on or after August 22, 2002:

11-9 (public indecency for a third or subsequent conviction).

11-16 (pandering, if the victim is under 18 years of age),

11-19 (pimping, if the victim is under 18 years of age).

11-15 (soliciting for a prostitute, if the victim is under 18 years of age),

11-18 (patronizing a prostitute, if the victim is under 18 years of age),

(1.12) A violation or attempted violation of Section 5.1 of the Wrongs to Children Act (permitting sexual abuse) when the offense was committed on or after August 22, 2002.

(2) A violation of any former law of this State substantially equivalent to any offense listed in subsection (B) of this Section. (C) A conviction for an offense of federal law, Uniform Code of Military Justice, or the law of another state or a foreign country that is substantially equivalent to any offense listed in subsections (B), (C), (E), and (E5) of this Section shall constitute a conviction for the purpose of this Article.

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* DEFINITIONS

A "forcible felony", for the purposes of Section 2105-165 of the Code (section numbers are from the Criminal Code of 1961 [720 ILCS 5]) and 68 Illinois Administrative Code 1130.120 is one or more of the following offenses:

- a) First Degree Murder (Section 9-1);
- b) Intentional Homicide of an Unborn Child (Section 9-1.2);
- c) Second Degree Murder (Section 9-2);
- d) Voluntary Manslaughter of an Unborn Child (Section 9-2.1);
- e) Drug-induced Homicide (Section 9-3.3);
- f) Kidnapping (Section 10-1);
- g) Aggravated Kidnapping (Section 10-2);
- h) Unlawful Restraint (Section 10-3);
- i) Aggravated Unlawful Restraint (Section 10-3.1);
- j) Forcible Detention (Section 10-4);
- k) Involuntary Servitude (Section 10-9(b));
- I) Involuntary Sexual Servitude of a Minor (Section 10-9(c));
- m) Trafficking in Persons (Section 10-9(d));
- n) Criminal Sexual Assault (Section 11-1.20);
- o) Aggravated Criminal Sexual Assault (Section 11-1.30);
- p) Predatory Criminal Sexual Assault of a Child (Section 11-1.40);
- q) Criminal Sexual Abuse (Section 11-1.50);
- r) Aggravated Criminal Sexual Abuse (Section 11-1.60);
- s) Aggravated Battery (Section 12-3.05);
- t) Compelling Organization Membership of Persons (Section 12-6.5);
- u) Compelling Confession or Information by Force or Threat (Section 12-7);
- v) Home Invasion (Section 12-11);
- w) Robbery (Section 18-1);
- x) Armed Robbery (Section 18-2);
- y) Vehicular Hijacking (Section 18-3);
- z) Aggravated Vehicular Hijacking (Section 18-4);
- aa) Aggravated Robbery (Section 18-5);
- bb) Terrorism (Section 29D-14.9);
- cc) Causing a Catastrophe (Section 29D-15.1):
- dd) Possession of a Deadly Substance (Section 29D-15.2);
- ee) Making a Terrorist Threat (Section 29D-20);
- ff) Falsely Making a Terrorist Threat (Section 29D-25);
- gg) Material Support for Terrorism (Section 29D-29.9);
- hh) Hindering Prosecution of Terrorism (Section 29D-35);
- ii) Boarding or Attempting to Board an Aircraft with Weapon (Section 29D-35.1);
- jj) Armed Violence (Section 33A-2); and
- kk) Attempt (Section 8-4) of any of the above specified offenses.

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IMPORTANT NOTICE: Completion of this form is necessary to accomplish the requirements outlined in 225 of the Illinois Compiled Statutes. Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not

VERIFICATION OF EMPLOYMENT / EXPERIENCE--PROFESSIONAL CAPACITY

SUPPORTING DOCUMENT

VE-PC

being processed.				
1. NAME LAST FIRST MIDDLE		PLEASE CHECK THE TYPE OF LICENSE FOR WHICH YOU ARE APPLYING:		
			Profession Code	
3. ADDRESS STREET, CITY, STATE, ZIP CODE		☐ Permanent Physician Lic		
		☐ Temporary Physician Training License 125		
4. DATE OF BIRTH		☐ Chiropractic Physician License 038		
Month Day Year		D Offiopractic i hysician Electise 050		
5. SSN OR ITIN		6. TODAY'S DATE		
Record work history chronolog employment.	ically for the five (5) years	s preceding the date of appli	ication beginning with present	
A. NAME OF PRACTICE / WORK LOCA	ATION	JOB TITLE		
ADDRESS STREET, CITY, STAT	E, ZIP CODE	DESCRIPTION OF DUTIES PER	FORMED	
DATE OF EMPLOYMENT/ATTENDANCE	HOURS WORKED PER WEEK			
From / / Month Day Year				
To / /	TYPE OF EMPLOYMENT			
Month Day Year	☐Full-time ☐Part-tim	<u>e</u>		
TOTAL TIME WORKED (Year/Month)				
B. NAME OF PRACTICE/WORK LOCA	ATION	JOB TITLE		
ADDRESS STREET, CITY, STA	TE, ZIP CODE	DESCRIPTION OF DUTIES PER	RFORMED	
DATE OF EMPLOYMENT/ATTENDANCE	HOURS WORKED PER WEEK			
From / /				
Month Day Year To / /	TYPE OF EMPLOYMENT			
Month Day Year	☐Full-time ☐Part-tim	ne		
TOTAL TIME WORKED (Year/Month)				

C. NAME OF PRACTICE/WORK LOCATION	JOB TITLE
ADDRESS STREET, CITY, STATE, ZIP CODE	DESCRIPTION OF DUTIES PERFORMED
DATE OF EMPLOYMENT/ATTENDANCE HOURS WORKED PER WEEK From / / Month Day Year TYPE OF EMPLOYMENT TO / / Month Day Year TOTAL TIME WORKED (Year/Month)	DESCRIPTION OF DUTIES PERFORMED DESCRIPTION OF DUTIES PERFORMED
D. NAME OF PRACTICE / WORK LOCATION	JOB TITLE
ADDRESS STREET, CITY, STATE, ZIP CODE	DESCRIPTION OF DUTIES PERFORMED
DATE OF EMPLOYMENT/ATTENDANCE From / / Month Day Year To / / Month Day Year TOTAL TIME WORKED (Year/Month) HOURS WORKED PER WEEK TYPE OF EMPLOYMENT TYPE OF EMPLOYMENT Full-time Part-time	
E. NAME OF PRACTICE / WORK LOCATION	JOB TITLE
E. NAME OF PRACTICE / WORK LOCATION ADDRESS STREET, CITY, STATE, ZIP CODE	
	SS
ADDRESS STREET, CITY, STATE, ZIP CODE DATE OF EMPLOYMENT/ATTENDANCE HOURS WORKED PER WEEK From / / Month Day Year TYPE OF EMPLOYMENT To / /	
ADDRESS STREET, CITY, STATE, ZIP CODE DATE OF EMPLOYMENT/ATTENDANCE HOURS WORKED PER WEEK From / /	DESCRIPTION OF DUTIES PERFORMED The state of the state o

IMPORTANT NOTICE: Completion of this form is necessary for consideration for licensure under 225 ILCS 60/1 et. seq. (Illinois Compiled Statutes). Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not being processed.

CERTIFICATE OF ACCEPTANCE FOR POSTGRADUATE CLINICAL TRAINING

SUPPORTING DOCUMENT

CA-MED

	raduate clinical training before the sponsoring institution and Professional Regulation that the applicant's licensure
APPLICANT: Complete the applicant section of this for internship, residency, or clinical fellowship	
1. NAME LAST FIRST MIDDLE	2. DATE OF BIRTH 3. SSN OR ITIN / /
4. ADDRESS STREET, CITY, STATE, ZIP CODE	
5. MAIDEN OR GIVEN SURNAME	
ADMINISTRATOR: Complete the remainder of this form	
A. NAME OF SPONSORING INSTITUTION	B. START DATE C. END DATE / /
D. PROGRAM SITE (STREET ADDRESS, CITY, STATE, ZIP CODE)	E. SPECIALTY NAME AND PROGRAM LENGTH
F. PROGRAM EMAIL AND TELEPHONE NUMBER Email: Area Code ()	G. POST-GRADUATE YEAR (PGY) FOR DATES LISTED ABOVE, e.g., PGY1-3, PGY4.
	accepted for postgraduate clinical training as detailed above if, nd Professional Regulation, the applicant is found to be eligible
	Signature of Program Director
SEAL	Print Name of Program Director
	Title
	Date